



MCIEAST RCO

Waiver List

Updated May 2021

Common Waivers

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***note:** DD Form 254 is not a waiver; it is a supplemental document that is required for classified requirements procured through contracting



MCIEAST RCO - WAIVER LIST (Common Waivers)

NO.	WAIVER TYPE	ASSOCIATED COMMODITY/EQUIPMENT	WAIVER REFERENCE/GUIDANCE	POINT(S) OF CONTACT	INSTRUCTIONS FOR OBTAINING/SUBMISSION
1	BASE PROPERTY	Furniture, Personal Support Equipment, Office Support Equipment, Items that will be placed on a base property record; DPAS (Defense Property Accountability System), Training Devices, Dog Tag Machines, Safes (must meet NSA standard), Laminator Machines, Concrete Barriers, Light Towers, etc.	MCO 4400.201 - VOL 15 (<i>Management of Property in the Possession of the Marine Corps/Volume 15 - Garrison Property and Garrison Mobile Equipment</i>) - Under Chapter 2 (Accountability), para 020303 (Acquisition/Requisition), procurements for capitalized assets, non-capitalized assets, and minor property require review or approval by the Personal Property Manager (PPM) prior to being purchased. Additionally, subparagraph 7 of the section states that garrison property (GP) must gain purchase approval through organization authority (via the PPM).	<p>Phone: 910-451-0390</p> <p>Email: LejeuneBaseProperty.fct@usmc.mil</p>	Send an email to the Lejeune Base Property email address that is provided; Include the item's nomenclature, part numbers, quantity, unit price, and total price for each item being requested for. Ensure that you provide a copy of Base Property's email stating Waiver Approval and authorization for purchase of items.
2	GSA ServMart	Items that are stocked within the locally supported or virtual GSA ServMart locations (e.g. tools, batteries, office supplies, lumber, etc.)	MCIEAST CG POLICY LTR 02-14 (<i>Mandatory Use of Garrison Retail Supply Chain</i>) and MARADMIN 602/09 (<i>Policy for Management and Oversight of Marine Corps ServMart and Virtual ServMart Operations</i>) state the mandatory use of GSA ServMart capabilities in the procurement of office supplies or commercial industrial products.	<p>GSA FirstChoice ServMart (Camp Lejeune)</p> <p>Phone: 451-5163</p> <p>Email: Lejeune.Servmart@gsa.gov</p>	Screen the virtual GSA Servmart catalog (requires account registration through https://www.usmcservmart.gsa.gov) or contact the local GSA Servmart through the provided email listed in the POC column. Request for screening of items required and provide item nomenclature, brands, part numbers, and quantities. If items are not available, a Non-availability statement will be provided by GSA ServMart . IAW MARADMIN 602/09, secondary mandatory sources must be sought and used in priority based off of the Federal Acquisition Regulations (FAR) 8.002; priority number 5 (v) as a wholesale source of supply.
3	INFORMATION TECHNOLOGY (IT)	IT as defined by the Clinger-Cohen Act (CCA), is any equipment or interconnected system or subsystem of equipment, that is used in the automatic acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data or information. The term "IT" includes: <i>computing devices, peripheral and network infrastructure hardware, software, firmware, and similar procedures, services (including support services), website subscriptions, and related resources.</i> *note: this includes new installation of wiring for internet and cable television services (in existing infrastructure)	MARADMIN 375/11 (<i>Information Technology [IT], Funding, Approval, and Procurement</i>) - This reference provides guidance on what is considered an IT requirement that requires a waiver and the submission process for IT procurement requests (ITPRS).	<p>Utilize your local S-6/G-6 shops for guidance and required information to start the ITPRS process.</p> <p>Email(s): MCIEASTITPR@usmc.mil (MCIEAST IT Procurements) LEJITPROCUREMENTS@usmc.mil (Camp Lejeune IT Procurements)</p>	Review MARADMIN 375/11 and contact your S-6/G-6 section(s) to start the ITPRS process. Base units (under MCIEAST) must also obtain an Acquisition Decision Memorandum (ADM) based on equipment that will have maintenance requirements. ADMs will be approved by II MEF G-6 (451-8855). You may also reach out through the provided emails for additional IT procurement instructions. Valid IT and ADM waivers must be provided with applicable Purchase Request submissions when dealing with IT requirements. note: When dealing with Mobile Satellite Services (e.g. Satellite Phones/Iridium services), refer to MARADMIN 307/20 (USMC Iridium Procedures); specific guidance is provided for direct procurement of replacement equipment and components via the Defense Information System Agency (DISA) Storefront process that is prescribed in para(s) 3.a.2. and 3.c of the specified MARADMIN.



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4	Defense Logistics Agency (DLA)	National Stock Number (NSN) items (e.g. hurricane gloves, MCMAP gear, dog tags, medical tags, enhanced combat vehicle crewmember helmet [ECVCH] spare parts, boots, etc.)	Federal Acquisition Regulations (FAR) Part 8.002 (<i>Priorities for use of Mandatory Government Sources</i>) - Lists the use of mandatory government sources by precedence; specifically listing DLA as priority number 5 (v) for a wholesale source of supply.	<p>Mr. Daren Campbell, DLA Regional Representative</p> <p><u>Phone:</u> 910-512-3346</p> <p><u>Email:</u> daren.campbell@dla.mil</p> <p>DLA Customer Handbook (Online) (requires CAC ID for access) https://today.dla.mil/CustomerSupport/PageDocs/DLACustomerHandbook.pdf</p>	NSN items are normally procured through the service's approved Accountable Property System of Record (APSR) that also provides system buy procurement functions (e.g. ordering NSN items). The Marine Corps APSR for system buy procurements is Global Combat Support System-Marine Corps (GCSS-MC). Normal initial routing of NSN based requisitions would direct to the locally supported Supply Management Unit (SMU) from a GCSS-MC requisition. If the SMU cannot fill your system buy requisition, these procurements for NSN items are passed along to the appropriate wholesale source of supply (routinely DLA/SMS) for procurement support. The RCO requires a DLA Integrated Material Management (IMM) waiver authorizing procurement of NSN type items outside of the normal supply chain (exception to standard practices). Contact the local/regional DLA representative that is listed as a POC or utilize the DLA Customer handbook for DLA Troop Support (based on class of supply POC) for assistance in obtaining a DLA IMM waiver.
5	BASE MAINTENANCE/FACILITIES/PUBLIC WORKS	<p>Any service related work conducted in a building/installation/base facility (e.g. facilities modification, changing tiles, wiring, installing cable or piping, connecting equipment to existing infrastructure)</p> <p>*note: this includes new installation of wiring for internet and cable television services (in existing infrastructure)</p>	<p>NMCARS SUBPART 5201.601-90 (<i>Department of the Navy authorities and responsibilities</i>) - Under paragraph (c) for Head of Contracting Activity [HCA] unique contracting authorities, subparagraph (6) Naval Facilities Engineering Command (NAVFAC) outlines contracting responsibilities inherent to that organization which include: architect-engineer, construction, utilities, energy, facilities support, and specific/assigned weapon/IT system programs or components associated with Navy expeditionary forces.</p> <p>MCO 11000.5 (<i>Facilities Sustainment, Restoration, and Modernization [FSRM] Program</i>) - Para 1.B. states that "FSRM requirements include maintenance, repair, minor construction, and demolition of all real property and are funded annually. Para 4.B.5.b.7 states that "In accordance with reference (h); NMCARS, specifically Subpart 5201.601-90(c)(6), coordinate with NAVFAC Commander of the cognizant Facilities Engineering Command for acquisition and execution of construction contracts (and other services as required) across their AOR to ensure construction projects and contracts (inclusive of maintenance, repair, and demolition) are appropriately identified and tracked to completion."</p> <p>Unless there is waiver approval received by the regional NAVFAC authority for base maintenance type services and concurrence from HQMC I&L (LB - Contracting Policy), the RCO cannot assist in the procurement of services for installation/facilities requirements. Public Works Division under MCIEAST G-F should be the first organization that a requiring activity reach out for base maintenance services related procurements.</p> <p>MCIEAST-MCB CAMLEJO 11014.1 (<i>MCB Camp Lejeune Facilities Maintenance Program</i>) - New construction must be accomplished under the Minor Construction (R1) program, regardless of cost. Units are unable to use their own funds to purchase supplies or services related to public works projects or building alterations. They may submit requests to the ROIC and PWD for any building maintenance/improvements.</p>	<p>1. Mr. Barry Rocker, MCIEAST, G-F, Public Works Div (NAVFAC), Assistance Maintenance Operations Officer</p> <p><u>Phone:</u> 910-451-0895/910-545-9252</p> <p><u>Email:</u> barry.rocker@usmc.mil</p> <p>-----</p> <p>2. LT Lakeshia White, MCIEAST, G-F, Public Works Div (NAVFAC), Assistant Public Works Officer</p> <p><u>Phone:</u> 910-451-0483/757-243-6989</p> <p><u>Email:</u> lakeshia.white@usmc.mil</p>	<p>Contact Mr. Barry Rocker for all installation maintenance service requirements that are related to MCB Camp Lejeune and the surrounding installations. NAVFAC representatives should be your first point of contact for any installation service requirement. The RCO normally does not handle services related with the FSRM Program (real property or real property installed equipment).</p> <p>Refer to Appendix 3A (Property Classification Table; Real Property Versus Personal Property/Collateral Equipment) in MCO 11000.5 to verify if your service or installation requirement is associated with real property/real property installed equipment. NAVFAC handles services and installation contracting requirements for all real property/real property installed equipment.</p>



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6	Manpower	<p>Hiring personnel (positions that could possibly take a civil service position/job; services related procurement)</p> <p>Exception: personnel that are part time like pianist, guitarist for the chapel, etc.</p>	<p>MAPP/FAR SUBPART 7.5 - Inherently Governmental Functions. According to FAR/DFAR Part 7.5, government agencies may not contract manpower and labor that is to be performed by federal employees.</p>	<p>MCIEAST/MCB Camp Lejeune Manpower Section (G-1) Phone: 451-5642/4454/5517/4453/9647</p>	<p>Manpower determination shall be provided with each services related procurement request using the HQMC I&L template titled "Inherently Governmental Functions Determination."</p>
7	DD Form 254 - Contract Security Classification Specification	<p>Safeguarding Federal Government classified information that is released to contractors, licensees, and grantees of the United States Government.</p>	<p>FAR Part 4.4 (Safeguarding Classified Information Within Industry) - FAR subpart 4.402 states that:</p> <p>(a) Executive Order 12829, January 6, 1993 (58 FR3479, January 8, 1993), entitled "National Industrial Security Program" (NISP), establishes a <u>program to safeguard Federal Government classified information that is released to contractors, licensees, and grantees of the United States Government</u>. Executive Order 12829 amends Executive Order 10865, February 20, 1960 (25 FR1583, February 25, 1960), entitled "Safeguarding Classified Information Within Industry," as amended by Executive Order 10909, January 17, 1961 (26 FR508, January 20, 1961).</p> <p>(d) Nondefense agencies that have industrial security services agreements with DoD, and DoD components, <u>shall use the DD Form 254, Contract Security Classification Specification, to provide security classification guidance to U.S. contractors, and subcontractors as applicable, requiring access to information classified as "Confidential", "Secret", or "Top Secret"</u>.</p> <p>(1) Provided that the data submittal is unclassified, the DD Form 254 shall be completed electronically in the NISP Contract Classification System (NCCS), which is accessible via the Procurement Integrated Enterprise Environment (PIEE) at https://piee.eb.mil/. Nondefense agencies with an existing DD Form 254 information system may use that system.</p>	<p>DD Form 254 - Instructions https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd0254-Inst.pdf</p> <p>DD Form 254 (Fillable) https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd0254.pdf</p> <p>Procurement Integrated Enterprise Environment (NIISP/Electronic Form for DD Form 254) https://piee.eb.mil/</p>	<p>Complete the DD Form 254 on PIEE to gain initial certification/approval from the security manager.</p> <p>Submit the certified DD Form 254 with your purchase request package.</p>



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1	BASE FACILITIES/Defense Logistics Agency - Troop Support	Bottled Water (when conditions found in the waiver reference/guidance are met)	<p>MARADMIN 218/18 (<i>Unauthorized Purchasing of Bottled Water and Ice with Military Personnel Marine Corps/1105 Subsistence in Kind Appropriation</i>) - Guidance provided through the MARADMIN and expanded within references (c) (DON - Financial Management and Comptroller Manual) and (d) (DOD - Financial Management Regulation/DoD 7000.14-R) state that bottled water can be procured through 1106 appropriation funding (Operations & Maintenance) as a non-food item only when specific criteria are met:</p> <ol style="list-style-type: none"> 1. When water (potable) is not available (e.g. in a building/infrastructure) 2. Necessary expense of a traditional ceremony (using a three part test outlined in the MARADMIN, para(s) 6a through 6c) 3. Stock Piling for an anticipated emergency/contingency. <p>(DLA Troop Support is a prime vendor for bottled water and can be procured through the Subsistence Total Order and Receipt Electronic System [STORES]; an account can be created through https://www.stores.dla.mil/stores_web -- requires CAC ID authentication)</p>	<p>MCIEAST-MCB Camp Lejeune G-F (Facilities) Phone: 451-3035 (Facilities Chief)</p> <p>DLA - Troop Support (Food Services - East Region Cell) Phone: 215-737-3361</p>	<p>Guidance provided through the MARADMIN and DON/DOD guidance prescribes bottled water routinely as a personal expense. When all parts within the three part test are met, procurement for bottled water with O&M funding is authorized. Prior to the RCO conducting this procurement, we require validation/approval from Base Facilities that potable water is not existent in the current infrastructure that bottled water is being requested for. In addition, a secondary waiver from DLA Troop Support must be provided as they are the prime vendor for the DOD that allows procurement of bottled water through the STORES method. MCIEAST RCO should be the last means for procurement concerning this type of requirement.</p>
2	Marine Corps Systems Command (MARCORSYSCOM)	Military gear such as tactical equipment, military clothing [unit or individual issue items], logistics systems, combat systems, major end item equipment, etc.	<p>MAPP/FAR PART 8 - Use of Federal Supply Schedules states that MARCORSYSCOM programs of record and Federal Supply Schedules shall be utilized in order to obtain tactical equipment. A justification and approval is required if units plan to purchase tactical equipment.</p>	<p>MARCORSYSCOM (Portfolios and Programs)</p> <p><i>Refer to the provided weblink to search for the appropriate Program/Item Manager emails</i></p> <p>https://www.marcorsyscom.marines.mil/Portfolios-and-Programs/</p>	<p>Each military branch is assigned acquisition responsibility for items that the branch either designed or was assigned sponsored development. The items identified in PGI 208.7006 shall not be procured without first obtaining a waiver from the assigned commodity manager (DFARS 208.7003-1). These items will be identified by Supply personnel reviewing the procurement package.</p> <p>The RCO will require approval from the appropriate MARCORSYSCOM Program Manager prior to the procurement of program of record items within the Marine Corps.</p>



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3	Marine Corps Systems Command (MARCORSYSCOM) - Program Manager for Training Systems (PMTRASYS) (TECOM sponsorship/SYSCOM managed)	Minor Training Devices (MTD) - designed/modified exclusively for training purposes (e.g. rubber rifles, rubber bayonets, weapons mock-ups: mine kits, IED kits; martial arts program items, etc.)	MARADMIN 484/15 (<i>Annual Minor Training Device Program Planning Summary Request</i>) - Guidance found in the prescribed MARADMIN and referred from MCBUL 5290 states that the MTD program consists of equipment that is purchased with Procurement Marine Corps (PMC) funds. Units desiring procurement of MTDs will follow guidance found within the MARADMIN; register the requirement with Training and Education Command (TECOM) via the Marine Corps Enterprise Information Technology System (MCEITS) sharepoint portal. Utilize ordering instructions following para 4.B. in the MARADMIN.	MARCORSYSCOM - PMTRASYS Phone: 407-380-8244 Email: pmtrasys@usmc.mil https://www.marcorsyscom.marines.mil/Portfolios-and-Programs/TRASYS/	The RCO will require an approval waiver from MARCORSSYSCOM - PMTRASYS that manages the MTD program. Since MTDs are prescribed as program of record/managed by program managers, an exception to policy approval must be obtained before the procurement process can start.
4	BASE COMMUNICATION	Items with radio frequencies (RF); items that transmit frequency (not for items only receiving)	MCIEAST-MCB CAMLEJO 2305.5A (<i>Management, Operation, and Maintenance of the Base Telecommunications System Order</i>) - Para 1.c. in the MCB CAMLEJO states that units/organizations will coordinate spectrum requirements with MCIEAST regional authority prior to procurement, installation and/or activation of any device that utilizes RF.	Mr. William Coleman, MCIEAST G6, ITRPAS Coordinator Phone #s: 910-451-7021 (office) or 910-915-3796 (work mobile) Email(s): MCIEASTITPR@usmc.mil (MCIEAST IT Procurements) LEJITPROCUREMENTS@usmc.mil (Camp Lejeune IT Procurements)	Submit a requirement email that outlines your type of procurement to either of the IT Procurement emails or an email directly to Mr. Coleman. We require an email from MCIEAST G6 (ITPRS) that approves your RF based procurement.



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5	BASE MOTOR-TRANSPORT (MOTOR-T)/MAGTF MOVEMENT CONTROL CENTER (MMCC) (Vans, Trucks, and Cars)	Rental vehicles (vans, cars, any car rentals; drive-cams; <u>aside from use of DTS for vehicle rentals in conjunction with TAD/TDY purposes</u>)	<p>MCIEAST-MCB CAMLEJO 11240.1B (<i>Camp Lejeune/New River Complex SOP for the Use of Non-Tactical Vehicles</i>) - Chapter 4, Assignment/Accountability/Utilization, para 2 (Assignments) states that requests for temporary loan NTVs must be submitted through the appropriate chain of command to the MMCC at MCIEAST.</p> <p>MCO 11240.106C (<i>Non-Tactical Vehicle and Equipment Management</i>) - Chapter 2, Operations, para 4.b.(c) states that the installation or activity fleet manager may deny use of a commercial NTV based on availability of base transportation assets with GOVs instead of commercial rentals.</p>	<p>1. Ms. Sheila Jones, MCIEAST MTD, Deputy Fleet Manager</p> <p>Phone #: 910-451-8689 (office) or 910-451-9502 (office)</p> <p>Email(s): vehicle_requests@usmc.mil (MCIEAST Motor Transport Division [MTD])</p> <p>-----</p> <p>1. Ms. Liane Hessick, II MEF G4, MMCC</p> <p>Phone: 910-451-9205</p> <p>Email: liane.hessick@usmc.mil</p>	<p>Submit a requirement email with a completed Transportation Support Request (TSR) [Figure 2-2 in CAMLEJO 11240.1B; using instructions found on Chapter 2, para 5.b of the same Base Order] that outlines your vehicle request (number of vehicles, type of vehicles needed, and dates required) to the MTD at MCIEAST to first see if the activity fleet manager can support. We require the disapproved TSR and an email from MTD at MCIEAST that states the inability to support your vehicle requirement through base vehicle assets. This documentation serves as an approval/waiver for your rental vehicle lease request with MCIEAST RCO.</p> <p>**II MEF operational units must first contact the II MEF G4 MAGTF Movement Control Center (MMCC) for endorsement of their transportation support request first prior to submission of a TSR to MCIEAST MTD. II MEF G4 MMCC POC is provided to the left of this column.</p>
6	BASE MOTOR-T/MMCC WAIVER (Buses)	Charter bus rentals (e.g. American Coach Buses, etc.)	<p>MCIEAST-MCB CAMLEJO 11240.1B (<i>Camp Lejeune/New River Complex SOP for the Use of Non-Tactical Vehicles</i>) - Chapter 4, Assignment/Accountability/Utilization, para 2 (Assignments) states that requests for temporary loan NTVs must be submitted through the appropriate chain of command to the MMCC at MCIEAST.</p> <p>MCO 11240.106C (<i>Non-Tactical Vehicle and Equipment Management</i>) - Chapter 2, Operations, para 4.b.(c) states that the installation or activity fleet manager may deny use of a commercial NTV based on availability of base transportation assets with GOVs instead of commercial rentals.</p>	<p>1. Ms. Sheila Jones, MCIEAST MTD, Deputy Fleet Manager</p> <p>Phone #: 910-451-8689 (office) or 910-451-9502 (office)</p> <p>Email(s): vehicle_requests@usmc.mil (MCIEAST Motor Transport Division [MTD])</p> <p>-----</p> <p>1. Ms. Liane Hessick, II MEF G4, MMCC</p> <p>Phone: 910-451-9205</p> <p>Email: liane.hessick@usmc.mil</p>	<p>Submit a requirement email with a completed Transportation Support Request (TSR) [Figure 2-2 in CAMLEJO 11240.1B; using instructions found on Chapter 2, para 5.b of the same Base Order] that outlines your bus request (number of buses, type of buses needed, and dates required) to the MTD at MCIEAST to first see if the activity fleet manager can support. We require the disapproved TSR and an email from MTD at MCIEAST that states the inability to support your bus requirement through base vehicle assets. This documentation serves as an approval/waiver for your bus rental request with MCIEAST RCO.</p> <p>**II MEF operational units must first contact the II MEF G4 MAGTF Movement Control Center (MMCC) for endorsement of their transportation support request first prior to submission of a TSR to MCIEAST MTD. II MEF G4 MMCC POC is provided to the left of this column.</p>



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7	COMMUNICATIONS STRATEGY & OPERATIONS (COMMSTRAT)	Audiovisual/Reproduction/Photographic equipment, associated components, or related services (e.g. cameras, camera lenses, recording equipment, graphic suite software, etc.)	MCO 3104.1B (<i>Marine Corps Combat Camera Program</i>) - Para 4.c.(1).(d). states that Commanders responsible for Combat Camera activities (COMMSTRAT) will designate in writing Combat Camera Officers/Chiefs/Directors as the reviewing/approving authority for their commands in the procurement of all audiovisual/high capacity reproduction equipment directly related to acquisition and production of photographic and video imagery or multi-media products IAW the MCO. Audiovisual, reproduction equipment, and services acquisition request by commands without organic Combat Camera sections (e.g. tenant commands) will be reviewed for approval or disapproval by the base/station Combat Camera Section (COMMSTRAT).	MCB Camp Lejeune COMMSTRAT Office, Bldg 54 Phone: 451-5655 Email: cljn_globe_web@usmc.mil	Submit a request via email to the listed MCB COMMSTRAT office concerning the items/services you are requesting for procurement. Refer back to the MCO's guidance on required reviews for approval waiver concerning audiovisual, reproduction equipment, and related services acquisition.
8	MARINE CORPS INSTALLATION (MCI)/MARINE CORPS BASE (MCB)/DUTY STATION COMMANDER	Any equipment associated with fitness, weights, strength/cardiovascular training that will be placed in a fitness satellite location (not a Semper Fit Fitness Center) * note: restrictions for unmanned facilities (refer back to pg 3-3 of the referenced MCO on types of equipment allowed at unmanned facilities)	MCO 1700.29 (<i>Semper Fit Fitness and Health Promotion Policy</i>) - Chapter 3 (Fitness Center Administration) outlines the establishment of installation/unit satellite facilities and equipment standards for replacement, maintenance, servicing, and repairs. Satellite fitness location equipment requirements shall fall under the authority holding the accountable record of the equipment and unit equipment replacement plans. Installation or duty station commanders have complete oversight over unmanned fitness spaces including daily sanitation, <u>procurement</u> and maintenance of fitness equipment.	MCIEAST/MCB Camp Lejeune - G-1 Phone: 451-4895/3033 MCAS New River - G1 Phone: 449-5476/5478/6306 MCAS Cherry Point - G1 Phone: 252-466-2540/2840	Contact the appropriate installation/base G-1 section for review and commander approval on Fitness Satellite location requests. The RCO requires an installation/base commander approval for authorized Satellite Facility locations prior to the procurement of associated fitness equipment. Your approval for the Satellite Facility location must clearly state if the facility is "manned" or "unmanned," as this will determine the type of equipment allowed for procurement. Review MCO 1700.29 under Chapter 3 (Fitness Center Administration, para 4 (Satellite Facilities), subpara(s) d. and e. for types of equipment authorized.
9	Defense Logistics Agency - Document Services (DLADS)	Equipment/Items/services associated with Copiers, Printers, Fax Machines, Scanners, and Multifunctional Devices (CPFS/MFD)	MARADMIN 056/14 (<i>Management of Copiers, Printers, Fax Machines, Scanners, and Multifunctional Devices</i>) - Para 2 of the listed MARDMIN states that the DOD has mandated that DLADS is the provider of document services. Para 4 states that DLADS is the Marine Corps primary source to acquire, sustain, and retire CPFS/MFD, related consumables and maintenance support.	1. Ms. Kristine Swiggart , DLADS (MCB Camp Lejeune) Phone: 910-238-3641/252-671-6727 Email: mary.swiggart@dla.mil 2. Ms. Valeria Smith , DLADS (MCAS Cherry Point) Phone: 252-652-3780/252-269-0034 Email: valeria.smith@dla.mil	Para 6 of the listed MARDMIN states that a procurement waiver from DLADS is required if acquiring equipment/services outside of DLADS. Waiver requests must demonstrate a compelling valid justification for use of another source or deviate from implementing recommendations of a DLADS assessment. Devices being requested for must comply with MCEN IT requirements (and subsequently have the appropriate IT waiver prior to procurement action). Utilize the local DLADS POCs for review/submission of a DLADS waiver request. The RCO requires an approved DLADS waiver and associated IT waiver (if applicable) prior to any procurement action being taken.



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NO.	WAIVER TYPE	ASSOCIATED COMMODITY/EQUIPMENT	WAIVER REFERENCE/GUIDANCE	POINT(S) OF CONTACT	INSTRUCTIONS FOR OBTAINING/SUBMISSION
10	MARCORLOGCOM - (Contracting Division)	Purchasing Standards, Colors, Flags, and Guidons outside of MARCORLOGCOM (required source of supply)	<p>MARADMIN 267/03 (Flag and Guidon Allowance Update) and MCO 10520.3 (USMC Flag Manual) provide guidance on requisitioning procedures for all standards, colors, flags and guidons. Standard procurement procedures for these type of items require submission of a funded DD-1348 (Milstrip Requisition) to the MARCORLOGCOM - Contracting Division.</p>	<p>MARCORLOGCOM - Contracting Div (586-3) Phone: 229-639-5837</p> <p>MARCORLOGCOM - Contracting Div (891-2) Phone: 229-639-5837</p> <p>MARCORLOGCOM - Contracting Div (Special Projects) Phone: 229-639-6741</p>	Utilize the POC phone numbers for MARCORLOGCOM - Contracting Division and provide a request for procurement waiver to MARCORLOGCOM if the organization cannot support the purchase of standards, colors, flags, and/or guidons. MCIEAST RCO will require an approved waiver from MARCORLOGCOM in order to move forward with the purchase request concerning standards/colors/flags/guidons.
11	Defense Logistics Agency -Energy (DLA-Energy)	Bulk Fuel/POLs (petroleum, oils, and lubricants)	<p>DoDI 4140.25 (DOD Management Policy for Energy Commodities and Related Services) - Under Enclosure (2), para 3., the Director of DLA executes integrated material management responsibility for energy commodities by providing procurement, transportation, distribution, ownership, accountability, budgeting, and quality assurance and surveillance to the point of sale. DLA (specifically DLA Energy) serves as the DoD Executive Agent for Bulk Petroleum owned by the DoD from the source of supply to the point of customer acceptance.</p> <p>MCIEAST RCO CUSTOMER HANDBOOK - The purchase of fuel or oil for DoN vehicles is prohibited. Activities must use the GSA/Wright Express (WEX) fleet card. The Fleet Card may also be used for maintenance services of DoN owned or leased vehicles.</p>	<p>DLA Customer Interaction Center (CIC) Phone: 877-352-2255 Email: dlacontactcenter@dla.mil</p> <p>DLA Energy Help Desk Phone: 1-800-446-4950 Email: energy.helpdesk@dla.mil</p> <p>DLA Energy Americas Phone: 713-332-4115/4180/4102</p>	<p>Government leased/owned Non-tactical vehicles and equipment should be supported through a GSA/WEX fleet card for maintenance services and purchase of fuel.</p> <p>When bulk fuel or POLs are required and cannot be procured through the DOD's executive agent for energy commodities (DLA-Energy), a waiver must be provided/approved from DLA-Energy. Contact the provided points of contact to obtain an exception to policy waiver. The RCO cannot move forward with a procurement requirement concerning bulk fuel or POLs without this appropriate waiver.</p>
12	MEDLOG	Medical equipment being requested by units other than MedLog, Fire Dept, or the Hospital whose primary mission is medical services.	MAPP/FAR PART 8 - Required Sources of Supplies and Services.	<p>2d MLG - Medical Logistics Co.</p> <p>Phone: 451-0578/0598</p>	Medical equipment is procured through government supply schedules. If medical equipment is required by a non-primary unit (MedLog, Fire Department, or Naval Hospital), a procurement waiver for medical equipment is required from MedLog.